

Mentoring Committee Report Form

DEPARTMENT OF PEDIATRICS

Mentee to complete boxed section below and on last page (6 months to 2-3 year goals) and send to individual mentoring committee members one week prior to meeting.

Mentee Name: **Josie Jones, MD**

Rank: **Assistant Professor**

Track: **Clinical**

Date of Meeting: **5/22/19**

Date of last Appointment/Promotion: **6/16**

Current Profile of Activity (% time):

Research: **10%**

Clinical: **65%**

Education: **10%**

Administration: **15%**

(Use current estimates of time spent on each mission area)

SECTION TO BE COMPLETED BY INDIVIDUAL MENTORING COMMITTEE

Committee Members Attending: **John Smith, MD, Jon Doe, MD**

Committee Members Absent:

TOPICS DISCUSSED

SCHOLARSHIP (if applicable)

A. Progress of ongoing scholarly projects:

1. **Gathering data on project 'Hearing Screens and CHD'**

B. Progress of publications since last mentoring meeting (cite full publications): **0**

1. Publications in progress: **Two manuscripts in review-**
 - **Effect of Palivizumab Guideline changes and RSV Admission Rates**
 - **Aortic Stenosis Doppler Discrepancies**

C. Grants

1. Active Grants: **None**
2. Proposals Pending: **None**
3. Proposals planned: **None**

D. Networking connections and potential collaborative relationships: **Started discussion with colleague at UCLA regarding joint research projects.**

E. Other:

Summary of scholarship progress from last meeting's goals: **Submitted 2 manuscripts, one of which has been rejected but re-submitted to a different journal and returned with revisions.**

CLINICAL SERVICES (if applicable)

A. Time Commitment: **1 full day/week OP clinic, 8 weeks/year IP service**

B. Program Development: **Oversee Home NGT Feeding Program**

C. Other:

Summary of Clinical service progress from last meeting's goals: **Some progress in improving the home NGT program working with CT Surgery and GI**

Clinical service goals/expected outcomes for next session (6-12 months):

EDUCATION/MENTORING (if applicable)

A. *Teaching Evaluations:* Overall score 4.3, (include comment snippets)

B. *New proposals or curriculum development:* **Updating fellow core lecture series, adjusting fellow rotations to maximize clinical exposure**

C. *Mentees:* **Jonathan Jones MD (resident), Jennifer Jones MD (fellow)**

Summary of progress from last meeting's goals: **Dr. Jonathan Jones has submitted his manuscript and it is currently under review. Dr. Jennifer Jones and I have collaborated on chapters for a Pediatric Board Review book.**

Education goals/expected outcomes for next session: (6-12 months):

ADMINISTRATION/CITIZENSHIP

A. *Committees (include Local/National):* **CHLA GMEC**

B. *Administrative responsibilities:* **Oversee resident education in our division; Treasurer for Regional Subspecialty Society**

Summary of progress from last meeting's goals: **Maintaining exposure within my specialty, e.g. asked to be a moderator for the recent Regional Subspecialty Society meeting**

Administrative service goals/expected outcomes for next session (6-12 months):

PROMOTION TIMELINE

1. Focus (acceptable trajectory recommendations): **Decide on priority topic for next several years of scholarship. Start preparing dossier Summer of 2021**

2. Reputation (acceptable trajectory recommendations): **Keep active in Regional Subspecialty Society and work to give regional invited talk.**

3. Scholarship productivity (acceptable trajectory recommendations): **Continue to try to publish 1-2 manuscripts per year**

BARRIERS TO PROGRESS

Please outline any barriers to progress: **Limited protected time to engage in scholarship**

RESOURCES NEEDED

Please outline resources needed: **More protected time (research funding); networking by senior colleagues to arrange invitations for regional/national talks**

ADDITIONAL COMMENTS:

**MENTEE TO COMPLETE SECTION BELOW PRIOR TO MEETING
(COMMITTEE ADJUSTS DURING MEETING):**

SIX MONTH PLAN – EXPECTED GOALS/OUTCOMES

Scholarship: **To have published the two pending manuscripts and finish collecting data on the Hearing Screen and CHD project.**

Education: **Resurrect teaching of CHD to AltaMed. Continue to improve and adjust fellowship curriculum. Start work with ICU on combined curriculum for fellows.**

Clinical Service: **To finalize a home NGT feeding protocol. Explore formation of a Coronary Artery Anomaly Program**

Administrative Service: Continue with GMEC. Continue being involved with Regional Subspecialty Society and potential leadership roles.

TWO-THREE-YEAR PLAN - EXPECTED GOALS/OUTCOMES

Scholarship: Continue to work with and support residents and fellows in scholarly activity, produce manuscripts yearly

Education: Seek leadership roles in training

Clinical Service: Potential formation of a Coronary Artery Anomaly Program

Administrative Service: Seek more leadership roles at CHLA and within my subspecialty society

DATE OF NEXT SESSION: 12/11/20

After meeting, Committee Chair, please email to mentee, Division Chief, and Administrator of Institutional Mentoring Council: Elizabeth Arellano (elarellano@chla.usc.edu)